

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held May 18, 2016 at 4:30 p.m. in the Karl Martin room.

ATTENDING TRUSTEES: Jessica Arnold, Adrienne Braithwaite, Bev Horn, Peter Fleming, Bob Young

STAFF MEMBERS: Carla Frybort (Library Director), Linda McLean (recording secretary)

OTHER: Jim Jones (city staff rep)

REGRETS: David Marriott

PRESIDING CHAIR: A. Braithwaite

Meeting was called to order at 4:30 pm.

CONSENT AGENDA

1. Information Items
 - a) Variance report
 2. Approval of April 20, 2016 minutes.
 3. Reports: Info Services, Public Services, Youth Services
-

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 27-2016

B. Horn moved to accept the consent agenda as presented.

MOTION CARRIED

(B. Young arrived to the meeting at 4:35 pm.)

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 27-2016

P. Fleming moved to add the '2015 financial statement' under the action agenda to the remaining components of the agenda.

MOTION CARRIED

ACTION AGENDA

2015 Audited Financial Statement

C. Frybort reviewed the statement with the trustees.

MOTION 28-2016

B. Horn moved to accept the 2015 financial statement as presented. Seconded J. Arnold

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of April 2016 action list: none
2. Correspondence & Media: none
3. Retirement –Carla
A long time employee is looking to retire in June. Board policy requires a motion to allocate funds for a retirement gift.

MOTION 29-2016

B. Horn moved to allocate up to \$300 for a retirement gift for K. Newman. P. Fleming seconded.

MOTION CARRIED

Carla will draft a letter on behalf of the board for K. Newman in recognition of her service to the library.

4. Round Robin

J. Arnold thanked the board for allowing her to go to the library conference. She had found going to a session with a staff member gave her a different perspective on the session.

E. Hansen, from the City of Leduc, had invited local schools to submit quotes for the art project. Leduc Junior High School was the only school to respond. A photo op is planned for May 30th or 31st in the library with about fifty students in attendance. Carla asked if any board trustees could attend. She will email details of the event to the trustees.

TAL is launching a new site, July 1st.

Connor Kurtz has been working on the historic project. He will contact different groups regarding old photos. The president of the local Royal Canadian Legion contacted the library to discuss some historical research regarding the legion. The Legion may display a photo of local WW1 military personnel in the library. Connor will be setting up interviews with long time residents from Leduc this summer.

B. Horn announced the arrival of a grandson, born today.

J. Jones informed the trustees that E. Hansen will be meeting with the artist of the art project this Friday to review a mock-up of the art piece. He also mentioned the kiosk usually housed in the library will be returned after the Alberta Summer Games. The kiosk will be used at the LRC to display event maps during the games.

A. Braithwaite thanked C. Frybort for the library presentation made to the city last month. The board social committee will do something special for the June meeting. An email will be sent to the other trustees.


DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, June 15, 2016

MOTION TO ADJOURN:

MOTION 30-2016

P. Fleming moved to adjourn the meeting at 4:56 pm.

MOTION CARRIED


Adrienne Braithwaite, Chairperson
Peter Fleming, Vice-chairperson


Linda McLean, Recording Secretary

Date: June 15/16