

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held January 20, 2016 at 4:30 p.m. in the Karl Martin room.

ATTENDING TRUSTEES: Jessica Arnold, Adrienne Braithwaite, Bev Horn, Peter Fleming, David Marriott, Eugene Miller

STAFF MEMBERS: Carla Frybort (Library Director), Linda McLean (recording secretary)

OTHER: Jim Jones (city staff rep)

REGRETS: Bob Young

CALL TO ORDER: C. Frybort called the meeting to order at 4:28 pm.

1. Election of Chair and Vice-chair

C. Frybort opened the floor for nominations for the Leduc Public Library Board Chair position.

B. Horn nominated A. Braithwaite. A. Braithwaite accepted.

C. Frybort called for nominations three times.

C. Frybort declared nominations cease for Leduc Public Library board chair position.

A. Braithwaite was acclaimed as Leduc Public Library Board Chair.

A. Braithwaite assumed the duties of board chair.

A. Braithwaite opened the floor for nominations for the Leduc Public Library Board Vice-chair position.

D. Marriott nominated P. Fleming. P. Fleming accepted.

A. Braithwaite called for nominations three times.

A. Braithwaite declared nominations cease for the Library Board Vice-chair position.

P. Fleming was acclaimed as Leduc Public Library Board Vice-chair.

2. Appointment of board committee members.

The board chair sits on all committees.

Trustees volunteered to sit on the various committees:

Policy & Development

D. Marriott

B. Horn

P. Fleming

E. Miller

Social

J. Arnold

B. Horn

Finance

B. Horn

P. Fleming

E. Miller

Staff Relations /Personnel

B. Horn

J. Arnold

D. Marriott

Public Relations/Fundraising

All trustees

MOTION 01-2016

D. Marriott moved to accept the committee appointments.

MOTION CARRIED

CONSENT AGENDA

1. Information Items

a) 2015 library statistics

b) Room use report

c) Program & room use statistics

2. Approval of December 16, 2015 minutes.

3. Reports: Library Director, Info Services, Public Services, Youth Services

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 02-2016

D. Marriott moved to accept the consent agenda as presented.

MOTION CARRIED

The trustees discussed some statistics from 2015.

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 03-2016

B. Horn moved to accept the remaining components of the agenda as presented.

MOTION CARRIED

ACTION AGENDA

None

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of December 2015 action list: none

2. Correspondence & Media:

Jan. 12, 2016 – YRL, satisfaction survey.

MOTION 04-2016

D. Marriott moved to have C. Frybort fill out the survey and forward it to YRL.

MOTION CARRIED

3. Round Robin

D. Marriott thanked everyone for their assistance during his term as board chair. He especially thanked E. Miller for his role as vice-chair, and C. Frybort for all their hard work.

C. Frybort informed the trustees of a very popular program held once a month at the library. Play, Learn, Grow is a program partnered with The Leduc Regional Parent Link Centre. The program was introduced in September 2015 with an approximately 50 people in attendance that month. We had 107 people participate in the program this past Monday.

The annual library's satisfaction survey is available online. As requested by the library board there is a question regarding library hours. Since the survey isn't needed for the annual report to the Alberta Government it will remain available into February.

The Alberta Library Conference will run from April 28th thru to May 3rd in Jasper. C. Frybort asked the trustees to think about who would like to attend from the board. She recommended the trustees go to the Alberta Library Conference website to see the available sessions.

J. Arnold commented that she noticed by R. Campbell's library report she has been going out and about contacting several other organizations in the community. J. Arnold has also noticed the new programs being offered at the library.

C. Frybort added that Rhonda has also been talking to parents about what programs they would like to see. Several parents would like to see the programs with an educational component.

J. Jones commented the public art project is in motion. The official unveiling will be in September 2016. Elana Hansen (city staff) is the project lead. He asked D. Marriott if he would continue being involved with the project. D. Marriott indicated he was willing to stay on with the project. The City of Leduc will issue press releases to the public periodically as the project progresses.

Jim announced he is in final negotiations to bring Patrick O'Sullivan to Leduc for a 'Pink Shirt Day' event. In the afternoon, Mr. O'Sullivan will discuss bullying with children and in the evening he will interact with adults. He has recently released a book on the subject of bullying. J. Jones asked if the board is interested in Mr. O'Sullivan coming to the library for a book signing. The library would probably have to partner with a book store from the city. The event is being partnered with other organization such as The City of Leduc, FSCC and the County of Leduc.

MOTION 05-2016

D. Marriott moved that the City invite Mr. O'Sullivan to come to the library for a book signing when he is in the area.

MOTION CARRIED

A. Braithwaite asked about liquor in library. C. Frybort informed the board that not many libraries have a policy. Carla suggested the subject be included in discussion when the policy committee next meets.

A. Braithwaite mentioned that she had noticed that the ESL program statistics are down and was wondering if room space could be better utilized by sharing the room (Alexandra Room).
E. Miller replied for her to "not go there" and said that if they thought they could cancel his classes he would call the mayor.

C. Frybort spoke up to clarify that she was not asking the board to cancel anything but the entire Alexandra Room holds up to 70 people seated and the ESL class could easily fit in the larger 'B' side of the room. The library could then rent out or use for programming the smaller 'A' side of the room. D. Marriott pointed out that with the lower number of participants in the ESL program, the optimal use of the space for the Alexandra Room was not being utilized. The other board members present did not see an issue with this.

E. Miller indicated it would be fine to move the Saturday class also into the Karl Martin Room since that class had the lowest numbers.

A. Braithwaite reminded trustees there will be a guest in attendance at the February board meeting, Denise Magis from LAL.

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, February 17, 2016

MOTION TO ADJOURN:

MOTION 06-2016

D. Marriott moved to adjourn the meeting at 5:08 pm.

MOTION CARRIED



Adrienne Braithwaite, Chairperson



Linda McLean, Recording Secretary

Date: Feb 17, 2016