

## Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held June 20, 2017 at 4:30 p.m. in the Karl Martin room.

ATTENDING TRUSTEES: Jessica Arnold, Adrienne Braithwaite, Peter Fleming, David Marriott, Dean Matthews, Russell Wintersgill, Bob Young

STAFF MEMBERS: Carla Frybort (Library Director), Linda McLean (recording secretary)

OTHER: Jim Jones (city staff rep)

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**PRESIDING CHAIR:** A. Braithwaite

Meeting was called to order at 4:28 pm.

### **CONSENT AGENDA**

1. Information Items

a) Variance report

2. Approval of May 17, 2017 minutes.

3. Reports: Library Director, Youth Services, LAL (Leduc Adult Learning) Coordinator

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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 22-2017**

D. Marriott moved to accept the consent agenda as presented.

**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 23-2017**

D. Matthews moved to accept the remaining components of the agenda.

**MOTION CARRIED**

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### **ACTION AGENDA**

LAL budget motion

The City of Leduc finance department asked the library board to pass a motion to approve a \$35,000 budget for Leduc Adult Learning for the remainder of 2017. This amount is half the grant provided to LAL by Alberta Advanced Education.

#### **MOTION 24-2016**

R. Wintersgill moved to approve the budget of \$35,000 for Leduc Adult Learning for the period July 1st to December 31<sup>st</sup>, 2017. P. Fleming seconded.

**MOTION CARRIED**

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### **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of May 2017 action list

C. Frybort will send the finance committee a 'doodle poll' to set a date to meet to review wages. Recommendations will affect the 2019 budget.

2. Correspondence & Media:

June 20/17 Gov't of AB operating grant \$169,264

C. Frybort explained the slight increase was due to the province using the 2016 City of Leduc census. Next year we may see a decrease of funds provided by the Leduc County due to annexation.

3. Patron request: foot wear in the library

C. Frybort gave the trustees some background information and her findings from research she did. It is not illegal to go barefoot but establishments can make their own rules regarding the matter. Discussion followed.

It was decided to leave the policy as is.

The patron who would like to go barefoot in the library will be invited to present her case to the board at the September meeting.

Carla commented that staff do not have the time to police people not wearing footwear.

4. Sleeping in the library

C. Frybort distributed a background report. A. Braithwaite added that a sleeping person should be approached at a 45-degree angle as it is harder for a person to reach you if they are startled. Discussion followed.

**MOTION 25-2016**

D. Marriott moved to amend the policy 'Acceptable Behavior in the Library' to include that "sleeping is not allowed in the library", and the Library Director would be responsible to create procedures. J. Arnold seconded.

**MOTION CARRIED**

5. Canada 150 contest

The library did not receive any entries from schools for the contest. R. Campbell changed the rules for entry a bit and the contest deadline. She & K. Meyer have visited, or will be visiting all the schools in Leduc, promoting the contest and the summer reading program.

6. Round Robin

R. Wintersgill asked why the municipal contribution amount on the variance report has not changed. C. Frybort responded that the number is usually updated quarterly, around the time City Council gets their financial updates.

J. Jones notified the board any volunteer requests are to go to E. Hansen as today was the last day for N. Albanese.

A. Braithwaite announced the next board meeting is Sept. 20, 2017.

**DATE OF NEXT MEETING:** Regular Monthly Board Meeting  
Wednesday, September 20, 2017

**MOTION TO ADJOURN:**

**MOTION 26-2017**

D. Marriott moved to adjourn the meeting at 5:07 pm.

**MOTION CARRIED**



Adrienne Braithwaite, Chairperson



Linda McLean, Recording Secretary

Date: Sept. 20, 2017