

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held October 18thth, 4:30 p.m. in the Karl Martin room.

ATTENDING TRUSTEES: Jessica Arnold, Adrienne Braithwaite, Peter Fleming, Dean Matthews, Russell Wintersgill,

STAFF MEMBERS: Carla Frybort (Library Director), Kristi Wollman (recording secretary)

OTHER: Tom Dirsa, Christine Isaac & Jim Jones (city staff rep)

REGRETS: David Marriott (with notice)

PRESIDING CHAIR: A. Braithwaite

Meeting was called to order at 4:27 pm.

CONSENT AGENDA

1. Information Items
 - a) Variance report
 2. Approval of September 20th, 2017 minutes.
 3. Reports
 - Library Director, Info Services
-

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 33-2017

P. Fleming moved to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 34-2017

Dean Matthews moved to accept the remaining components of the agenda.

MOTION CARRIED

Guest – Mr. Tom Dirsa – local author

Mr. Dirsa is writing a local history book of Leduc. The most recent history book of Leduc, "Leduc Reflections", was published in 1981 and is a pictorial history rather than a written history. Before that we had "From frontier days in Leduc and district: 66 years of progress: 1891-1956", published in 1956.

Mr. Dirsa brought in a few examples of stories that would go in to the book and a preface that he had written.

Mr. Dirsa also had some prices of what the book would cost to be published and an example of a soft cover book. A black and white coil bound would be around \$13.00. He has proposed that the Library Board may want to use the new book for a Fundraiser.

Mr. Dirs plans on having the content of the book finished by May and having the book proofed and then published by fall 2018.

ACTION AGENDA

1. Reserves Request from Finance Department

"At the October 18th Library Board Meeting please present a motion to rename the Library Equipment Reserve to "Reserve for Library" as this change will allow us to move the reserve funds from a capital restrictive nature to an unrestricted operating/capital nature."

MOTION 35-2017

D. Matthews moved rename the "Library Equipment Reserve" to "Reserve for Library".

R. Wintersgill seconded.

MOTION CARRIED

2. Trustee Thank You

J. Jones is going to talk to legal services to see if there would be any conflict of interest in giving a member of council a thank you for many years of service on the Library board

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of June 2017 action list

All items complete

2. Correspondence & Media: Municipal Affairs, Leduc County Library Board.

Call for Nominations for Excellence – Do we want to put in a nomination? Carla will talk to staff about ideas.

3. YRL Board alternate position

C. Frybort is representative for the YRL board, they would like to have an alternate member in case of emergency.

A. Braithwaite has put her name in to be alternate. The approval will be made by the City Council.

4. Computer use – pilot project

C. Frybort presented her idea for a 20-minute computer use station to be set up in the library. This station would not require users to present identification. A discussion followed.

The consensus was that users must continue to present their valid library card or some form of ID to use the computers.

5. Hiring Question

C. Frybort is asked if there would be a conflict with a board members family member working at the library.

The board decided there was no conflict.

6. Round Robin

J. Jones – Library Board Trustee Position – The City of Leduc has not received any applications for Library Trustee, so application deadline will be extended until October 23rd.

C. Frybort – Mayor Bob Young will appoint a member from council to sit on the Library Board.

J. Arnold – Leduc History Book – Coil bound will be good for schools. Wondered if we could get a variety of book bindings. Coil, soft cover, hard cover, large print.

J. Jones thought that the City of Leduc would be interested in many copies of the new Leduc History Book.

D. Matthews will not be able to attend the November 15th meeting.

P. Fleming had a family member recently move to Leduc and they love the atmosphere of the library!

C. Frybort – The budget presentation will be done differently this year as we are the only group that has done our own presentation in the past, it has been decided that Darrel Melvie would do the presentation and that the Library Board would do a full presentation to council in January or February. C. Frybort will be in attendance for the budget presentation.

A Braithwaite – C. Frybort's evaluation is coming up in November. The personnel committee will need to get together by the end of November. J. Arnold, A. Braithwaite, D. Marriot, D. Matthews.

Date of next meeting:

Regular Monthly Board Meeting
Wednesday, November 15th, 2017 at 4:30 pm.

MOTION TO ADJOURN:

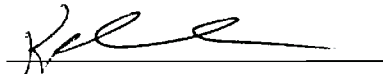
MOTION 36-2017

R. Wintersgill moved to adjourn the meeting at 5:50 pm.

MOTION CARRIED



Adrienne Braithwaite, Chairperson



Kristi Wollman, Recording Secretary

Date: Nov 15, 2017