

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, March 21, 2018 at 4:30 p.m. in the Karl Martin room.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: R. Yeung (city staff rep), D. Brock (city guest)

Absent: (with regrets) J. Arnold

CALL TO ORDER:

Chair, A. Braithwaite, called the meeting to order 4:29pm.

CONSENT AGENDA

1. Information Items
 - a) Variance report
 - b) YRL board highlights
 2. Approval of February 21, 2018 minutes.
 3. Reports: Library Director, Info Services, Youth Services, LAL
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MOTION TO ACCEPT CONSENT AGENDA:

MOTION 16-2018

D. Matthews moved to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 17-2018

P. Fleming moved to accept the remaining components of the agenda.

MOTION CARRIED

ACTION AGENDA

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of February 2018 action list: none
2. Correspondence & Media: YRL Annual Report
3. Strategic Plan update (*update sheet*)

The board and library director will begin planning a new strategic plan cycle in 2019.
R. Campbell will present at next month's meeting.
4. City of Leduc Board Governance update
C. Frybort, A. Braithwaite & L. McLean attended a governance session last month hosted by the City of Leduc.
They learned the board no longer requires a seconder for any motion. Minutes also do not require the name of the person making a motion and numbered motions, but for reference purposes the library board will continue this practice. Opinions are not to be recorded in minutes.
The action agenda will continue to be recorded on a separate page and the date of the next meeting recorded at the end of the meeting.

5. Report from council - L. Hansen informed the other trustees of current projects and strategic planning.

6. Round Robin

C. Frybort: After last month's computer issues, K. Wollman and C. Frybort are looking into a better server backup procedure.

The Volunteer Appreciation Banquet is set for Thursday, April 19th, 5:30pm – 9:30 pm. Trustees interested in attending are to contact A. Braithwaite.

The library will be adding 'Local Author' genre labels to items from Leduc, Edmonton and region.

Care of the Elsie Johns Art Wall was turned over to the library from the city's community development department earlier this month. Art groups will now contact the library to book the space.

The policy committee to change the current policy which states the City of Leduc is responsible for the wall. C. Frybort will investigate developing a waiver form.

R. Yeung announced due to the research by C. Kurtz, the city is planning on assigning ten more parks with historical names. There will also be a sign erected at the air crash site near North Telford Lake.

The City of hosting a board development workshop at the library, Saturday, May 5th.

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, April 18th, 2018, 4:30 pm

MOTION TO ADJOURN:

MOTION 18-2018

P. Fleming moved to adjourn the meeting at 5:02 pm.

MOTION CARRIED



A. Braithwaite, Chairperson



L. McLean, Recording Secretary

Date: April 18, 2018